

AMENDMENTS TO THE COUNCIL'S CONSTITUTION RELATING TO THE COUNCIL'S LICENSING FUNCTION

Licensing Committee – 16 October 2013

Report of Chief Officer Environmental and Operational Services

Status: For Decision

Also considered by: Governance Committee – 5 November 2013

Council – 26 November 2013

Key Decision: No

Portfolio Holder Cllr. Ms Lowe (Housing and Community Safety)

Contact Officer(s) Claire Perry Ext: 7325

Recommendation to the Licensing Committee and Governance Committee: That Full Council be recommended to approve the amendments to Part 8 and Part 13 of the Council's constitution attached at Appendix A and Appendix B.

Recommendation to Council: That the amendments to Part 8 and Part 13 of the Council's constitution attached at Appendix A and Appendix B be approved.

Reason for recommendation: to ensure that the Council's Constitution remains up-to-date and reflects the legislation under which the Council's Licensing Team operate.

Update

1. Since the publication of the report, Officers have become aware that, unlike previously thought, Scrap Metal Dealers licensing is an Executive function. This therefore means that delegation of these matters cannot be given to the Licensing Committee. The references to this have been removed.

Appendices

Appendix A - Part 8 – Licensing Committee (as amended)

Appendix B– Part 13 - Officer Responsibilities and Delegations (as amended)

Background Papers: Sevenoaks District Council's Constitution

Mr Richard Wilson
Chief Officer for Environmental and Operation Services

